



GENERAL INFORMATION

Accredited by the Middle States Association (MSA-CESS)
 Recognized as a *Centro Extranjero* (foreign school) by the *Generalitat de Catalunya*:
 School code: 08073983
 CEEB: 792-151

ACADEMIC PROFILE 2026-2027

Head of School: Ms. Mel Rose
Deputy Head: Ms. Aisling Lawless
Assistant Head: Ms. Maria Valente
IB PYP Coordinator: Ms. Sandra Valbuena

Associate Director of Admissions: Ms. Angelina Izzo
Guidance Counselor: Ms. Jennifer Ferrara
Academic Administrator: Ms. Andrea Pocock

Mission Statement: The mission of ES American School is to be an exemplary learning and athletic community. We challenge ourselves to be better through an emphasis on critical thinking, and intellectual and social awareness. Students develop a passion for learning through individualized support in a nurturing environment. Our success is founded on effective communication and an engaging academic curriculum.

Vision Statement: Our constant endeavor is to inspire and empower students to be lifelong learners. We promote excellence and independent critical thinking in a culturally diverse, ever-changing society. We strive to create confident students who will have the necessary tools to become high achieving 21st century global citizens.

Anti-discrimination Policy: ES American School does not discriminate on the basis of race, color, sex, age, religion, sexual orientation, national or ethnic origin, or physical disability.

The School: ES American School was founded in 1999 and offers an independent, coeducational, American Elementary, Middle School, and High School program located in Barcelona, Spain. It is the objective of our school to provide students with an excellent academic experience which prepares them for the challenges of today's world. All students receive individual attention, close academic guidance and personal counseling, in order to ensure both the acquisition of academic competencies and the development of individual strengths and talents. Students follow an American academic program, but also benefit from the multitude of cultures represented by their teachers and fellow students.

The Barcelona campus of ES American School is located within the world-class facilities of the Emilio Sánchez Academy, with an emphasis on intensive tennis training and physical conditioning. Sports are an essential part of the curriculum. The education of a student-athlete is not only based on technical, tactical, and physical training, but also includes a solid academic and social foundation. Our curriculum encourages active participation, a healthy lifestyle, and an enjoyable educational atmosphere.

Faculty: Our faculty members mirror the national diversity of our students and many have Masters or Doctorate degrees. It is the caring and nurturing nature of our faculty that separates us from other schools and establishes a high standard of excellence for all students.

Accreditation and Memberships: We are accredited by the Middle States Association (MSA-CESS). We are also recognized in Spain as a *Centro Extranjero* (foreign school) by the *Generalitat de Catalunya* and the Spanish Ministry of Education. Our school is a member of the Mediterranean Association of International Schools (MAIS) and the Barcelona International Schools Association (BISA).

Enrolled students: 120
Faculty: 24
Administration: 7
Grade levels: 1st - 12th Grades
Average number of students per class: 15
Countries represented: 40

Elementary School – uses standards grading Middle & High School Grading System:

Letter grades are earned using the following scale:

GRADE	PERCENTAGE	QUALITY POINTS	COMMENT
A	94-100	4.00	Excellent
A-	90-93	3.75	Excellent
B+	87-89	3.25	Very Good
B	84-86	3.00	Good
B-	80-83	2.75	Satisfactory
C+	77-79	2.25	Ineligible for NCAA DI
C	74-76	2.00	Ineligible for NCAA DII & DIII
C-	70-73	1.75	Below Average/Pass
D	60-69	1.00	Minimum Pass
F	0-59	0	Fail

Senior High School Graduation Requirements:

COURSE	CREDITS
English	4
Mathematics	4
Social Studies	4 (American History required)
Science	4 (Biology required)
Foreign Languages	2
Physical Education	2 (.25 credits per semester)
Electives	4
Total Credits:	24

ACADEMIC PROGRAMS

ES American School delivers a dynamic, independent, college-preparatory American curriculum for students ages 6 to 18 (Grades 1–12) located on the beautiful campus of the Emilio Sánchez Academy in Barcelona.

Our Elementary School (grades 1–5) is proud to be an authorized IB PYP institution, offering the Primary Years Programme. Our approach empowers children to take ownership of their learning, fostering confidence, curiosity, and self-motivation. As students move into Middle School (grades 6–8), they benefit from an enrichment program designed to broaden their academic and personal horizons through diverse learning experiences. At the High School level (grades 9–12), our Advanced Placement (AP) courses challenge students academically and provide opportunities to earn university credit. Students can also elect to take the Spanish program alongside the American curriculum, enabling them to homologate their diploma and open doors to both local and international university pathways.

Sports are integral to our philosophy. Students enjoy access to world-class facilities and tennis training through the Emilio Sánchez Academy, alongside a comprehensive Physical Education program promoting fitness and well-being. Whether pursuing high-performance tennis or general athletic and physical development, our facilities and coaching are second to none.

Annual Tennis Program

The Emilio Sánchez Academy (ESA) motto is: creating opportunities in tennis, in education, and in life alongside their academics. ESA provides optimal conditions so that student-athletes can reach their maximum athletic potential. As a high performance program, daily training consists of three hours on court and one hour in the gym. Players compete locally, regionally, nationally, and internationally. The training philosophy is centered on four pillars: technical skills, tactical skills, physical fitness and mental training.

Physical Education Program

Our Physical Education program is designed for all students who do not participate in the ESA High-Performance Tennis Program. The weekly PE program includes three classes of physical education, and two classes of tennis training. The level of physical activity can be adapted to each student's needs.

Dual Diploma Program

Some of our students opt to pursue a dual diploma program so that they complete school with a diploma homologated and recognized by the Spanish Government in addition to receiving their American high school diploma. In addition to taking the four (4) core classes, these students also take the following courses to fulfill the requirement of the Catalan program:

1st to 10th grade:

- Lengua y Literatura Castellana
- Llengua i Literatura Catalana
- Ciencies Socials (in Catalan)

This is a demanding and rigorous program in which students are demonstrating fluency and historical and literary knowledge in two (2) additional languages (Spanish and Catalan). Our Elementary students benefit from the IB PYP where Spanish, Catalan and Ciencies Socials are integrated into the regular curriculum.

STUDENT DAILY SCHEDULES

Elementary School Students 1st – 5th Grade

ELEMENTARY TENNIS TOP		ELEMENTARY	
8:45-11:00	Morning Classes	8:45-11:00	
11:00 – 11:10	Energy Point	11:00 – 11:10	
11:10 – 13:00	Midday Classes (including Sport)	11:10 – 13:00	
13:00 – 14:15	Lunch and Recess	13:00 – 14:00	
14:15 – 16:00	Afternoon Classes	14:00 – 16:00	
16:00 – 17:30	Tennis Top		

Middle School Students 6th – 8th Grade

	TENNIS	PART TIME TENNIS		PHYS ED	
8:00-8:50	Academic Class 1	Academic Class 1	8:00-8:50	Academic Class 1	8:00-8:50
8:55-9:45	Academic Class 2	Academic Class 2	8:55-9:45	Academic Class 2	8:55-9:45
09:50-10:40	Academic Class 3	Academic Class 3	09:50-10:40	Academic Class 3	09:50-10:40
10:40-10:50	Energy Point	Energy Point	10:40-10:50	Energy Point (Optional)	10:40-10:50
10:50-12:05		Tennis	10:50-12:05	Break 10'	10:50-11:00
12:15-13:20	Tennis	Fitness	12:15-13:15	Phys Ed	11:00-12:00
13:20-14:05	Lunch	Lunch	13:20-14:05	Shower/Break	12:00-12:15
14:05-14:55	Academic Class 4	Academic Class 4	14:05-14:55	Elective	12:15-13:05
15:00-15:50	Academic Class 5	Academic Class 5	15:00-15:50	Lunch	13:05-14:05
16:10-17:10	Fitness			Academic Class 4	14:05-14:55
SATURDAY				Academic Class 5	15:00-15:50
8:00-10:30	Tennis				

High School Students 9th – 12th Grade

	TENNIS	PHYS ED
8:00 – 11:00	Groups A & B: 1.5 hrs Tennis 1 hr Fitness Group C: 3 hrs Tennis	
11:00 – 11:20	Shower	
11:20 – 12:15	Academic Class 1	Academic Class 1
12:15 – 12:55	Lunch	Lunch
12:55 – 13:50	Academic Class 2	Academic Class 2
13:55 – 15:25	Tennis A & B 1.5 hr Tennis Group C 1 hr Fitness	Physical Education
15:50 – 16:40	Academic Class 3	Academic Class 3
16:45 – 17:35	Academic Class 4	Academic Class 4
17:40 – 18:30	Academic Class 5	Academic Class 5

AP Courses

- AP Calculus AB
- AP Chemistry (alternating years)
- AP Comparative Government and Politics
- AP Psychology
- AP Biology (alternating years)
- AP Macroeconomics (alternating years)
- AP Microeconomics (alternating years)
- AP Spanish Language and Culture
- AP Statistics
- AP 2D Art

University Placement

Currently, ninety-eight (98) percent of our high school graduates have pursued a university career, while the remaining two (2) percent have followed a professional athletic career. Many factors, such as major area of study, high school grades, SAT, scholarships, personal finances, and athletic ability can determine where a student may attend university. Parents and students should be advised that ES American School does not prepare students for the Spanish *"Selectividad"* exam. Graduates of ES American School may apply to take the *"Selectividad para Extranjeros"* if they wish to enter Spanish universities.

University Matriculation

One of the major goals and achievements of our school is the emphasis placed on our students attending university upon graduation. Since most of our student population is comprised of student-athletes who may wish to pursue their athletic skills at the university level, we are registered with and carefully abide by the academic requirements of the National Collegiate Athletic Association (NCAA), National Junior College Athletic Association (NJCAA), and the National Association of Intercollegiate Athletics (NAIA). All students wishing to play with a collegiate team in the United States must meet the academic and amateur guidelines as prescribed by the NCAA, NJCAA, and NAIA. Students are encouraged to plan early and should talk with the Head of School, Principals, or Guidance Counselor for additional information about career counseling.

Based on our student's outstanding academic and athletic achievements, they have attended the following colleges and universities in the United States and Europe:

USA

- Allegheny College
- Auburn University
- Augustana College
- Boston College
- Bradley University
- Brown University
- Bryant University
- Bucknell University
- California State University at LA
- Christopher Newport University
- College of Wooster
- Colorado College
- Columbia University
- Connecticut College
- Cornell University
- Davidson College
- Dickinson College
- Denison University
- DePaul University
- Drexel University
- Duquesne University
- Eckerd College
- Elon University
- Emory University
- Fairfield University
- Fairleigh Dickinson University
- Flagler College
- Florida Atlantic University
- Florida Gulf Coast University
- Florida International University
- Fordham University
- Franklin & Marshall College
- Furman University
- George Mason University
- George Washington University
- Georgia Southern University
- Georgia Tech University
- Grinnell College
- Haverford College
- Hanover College
- Illinois State University
- Kennesaw State University
- Lehigh University
- Lewis and Clark College

- Loyola Marymount University
- Loyola University Maryland
- Lynn University
- Macalaster College
- Marist College
- Marquette University
- New Jersey Institute of Technology
- New York University
- Northeastern University
- Ohio State University
- Pennsylvania State University
- Princeton University
- Rensselaer Polytechnic Institute
- Rice University
- Rider University
- Rochester Institute of Technology
- Sacred Heart University
- Saint Bonaventure
- Saint John's University
- Saint Joseph's University
- Saint Mary's College
- Saint Peter's College
- Sarah Lawrence College
- Savannah College of Art and Design
- Skidmore College
- St. Francis College (New York)
- St. Lawrence University
- St. Thomas University (Minnesota)
- Stevens Institute of Technology
- Temple University
- Texas A&M University
- Trinity University
- UC Berkeley
- UCLA
- UNC Wilmington
- University of Colorado
- University of Connecticut
- University of Delaware
- University of Florida
- University of Hawaii-Hilo
- University of Illinois at Chicago
- University of Kansas
- University of Miami
- University of Michigan

- University of Northern Alabama
- University of Richmond
- University of South Carolina
- University of South Florida
- University of Southern California
- University of Texas at Arlington
- University of Texas Austin
- University of Tennessee-Knoxville
- University of Virginia
- Vassar College
- Virginia Wesleyan University
- Wake Forest University
- Walsh University
- Washington College
- Wesleyan University
- Western Kentucky University
- Whittier College
- Wheaton College

Other countries

- American University of Paris, France
- Amsterdam University College, Netherlands
- Bocconi University, Italy
- Durham University, UK
- ESADE, Spain
- European University, Spain
- Geneva Business School
- Glion Institute, Switzerland
- HKUST, Hong Kong
- IE University, Spain
- IQS, Spain
- King's College London, UK
- McGill University, Canada
- LaSalle University, Spain
- Prague School of Creative Communication, Czech Republic
- Queen Mary University of London, UK
- Royal Holloway University, UK
- St. Louis University Madrid, Spain
- University of Bath, UK
- University of Guelph, Canada
- University of Richmond in London, UK
- University of Manchester, UK
- University of Toronto, Canada

ACCESS TO SPANISH UNIVERSITIES

Mr. / Mrs. _____ as the legal
Name and last name of parent or guardian

guardian of student _____
Name and last name of student

with _____ passport and date of birth of _____
nationality Month/Day/Year

Option 2, which includes Catalan, Castellano and Catalan Geography and History classes, is **mandatory** for all Elementary School students. It is **optional** for Middle and High School students. Option 2 is **mandatory** for all grades until 10th grade for all students with Spanish citizenship.

Please CHOOSE either OPTION 1 or OPTION 2:

1. _____ I want my child to study only the **American system**, and upon graduation from ES American School, my child will not have access to the Spanish University system. By choosing this option, I acknowledge the following (please check all the boxes to indicate that you understand and accept each point):

- My child will not be able to homologate his/her high school diploma in Spain.
- My child will not have access to the Spanish University System.
- There are many private and public universities in Spain that offer degree programs in English, such as ESADE and La Salle, but my child will not be able to access those programs either, as they also require homologation.

2. _____ I want my child to study both the American system, and the Spanish and Catalan courses required by the Catalan Department of Education, so that my child can potentially access Spanish universities. By choosing this option, I acknowledge the following (please check all the boxes to indicate that you understand and accept each point):

- My child must study approximately 3 hours of **Catalan Language and Literature** every week (this class is taught exclusively in Catalan).
- My child must study approximately 3 hours of **Spanish Language and Literature** every week (this class is taught exclusively in Spanish).
- My child must study approximately 2-3 hours of **Catalan Geography and History** (this class is taught in Catalan) every week.
- All of the above classes must be studied every year while in our school, until the successful completion of tenth grade.
- The curriculum of the Spanish/Catalan program has been created for native Spanish / Catalan speakers. The curriculum will be adapted for non-native speakers during the first year of study only. In the second year of the program, non-native students will be expected to fulfill all requirements of the native Spanish / Catalan language program.
- Participation in this program will significantly reduce the number of classes taught in English in my child's curriculum.
- Participation in this program will permit my child to homologate his/her 10th grade into the Spanish *Educación Secundaria Obligatoria* (Secondary School Level) and his/her American High School Diploma into the Spanish *Bachillerato*.
- Successful completion of this program will permit my child to access Spanish universities.
- Successful completion of this program is only one of the requirements for attending Spanish universities. ES American School does not prepare students for other requirements, such as the Spanish university entrance exam (*Selectividad*). If my child wishes to access Spanish universities, he/she must prepare for the university entrance exam independently.

Month	Mo	Tu	We	Th	Fr	Sa	Su
Aug-26	24	25	26	27	28	29	30
	31	1	2	3	4	5	6
Sep-26	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30	1	2	3	4
Oct-26	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	1
Nov-26	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
Dec-26	30	1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
Jan-27	28	29	30	31	1	2	3
	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
Feb-27	25	26	27	28	29	30	31
	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
Mar-27	22	23	24	25	26	27	28
	29	30	31	1	2	3	4
	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
Apr-27	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31	1	2	3	4
	5	6	7	8	9	10	11
May-27	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	1	2
	3	4	5	6	7	8	9
Jun-27	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
	31	1	2	3	4	5	6
Jun-27	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27

ACADEMIC CALENDAR 2026-2027

Updated January 19, 2026

FALL SEMESTER 2026

Aug 26-Sep 1	Teacher Professional Development
Aug 31-Sep 1	Boarding Community Orientation Days
Sep 2	Class start date and students' Orientation Day
Sep 11	Public Holiday – No Classes / No Tennis Training Available
Sep 12	Digital SAT Test- 11th & 12th grade students only
Sep 24	Public Holiday – No Classes / No Tennis Training Available
Oct 3	Digital SAT Test- 11th & 12th grade students only
Oct 5	School Holiday – No Classes / No Tennis Training Available
Oct 12	Public Holiday - No Classes / No Tennis Training Available
Oct TBD	Digital PSAT / NMSQT- 11th grade students only
Nov 7	Digital SAT Test- 11th & 12th grade students only
Nov 16	Teacher Professional Development – No Classes / No Tennis
Dec 5	Digital SAT Test- 11th & 12th grade students only
Dec 6	Public Holiday – No Classes / No Tennis Training Available
Dec 7	School Holiday – No Classes / No Tennis Training Available
Dec 8	Public Holiday – No Classes / No Tennis Training Available
Dec 15-18	Final Assessment Days (Scheduling tournaments or travel during the final assessment days is NOT permitted as assessments cannot be taken early or recuperated after these official dates).
Dec 19	Recommended Departure / Travel Day
Dec 21-Jan 6	Winter Break- Tennis Training Available (except public holidays)

SPRING SEMESTER 2027

Jan 7	Classes resume after Winter Break
Feb 5-9	School Holiday – No Classes / No Tennis Training Available
Mar 13	Digital SAT Test- 11th grade students only
Mar TBD	Digital PSAT - 9 th and 10 th grade students only
Mar 18	Teacher Professional Development – No Tennis Training Available
Mar 19-30	Spring Break (<i>Semana Santa</i>) - No Classes / Tennis Training Available (except public holidays)
April 29-30	School Holiday – No Classes / No Tennis Training Available
May 3 – 14	AP Exam Period
May 17	Public Holiday – No Classes / No Tennis Training Available
May 28	Spirit Day – Shared activity day between school and academy
Jun 5	Digital SAT Test- 11th grade students only
Jun 7-9	12th Grade – Final Assessment Days
Jun 14-16	6th-11th Grade - Final Assessment Days (Scheduling tournaments or travel during the final assessment days is NOT permitted as assessments cannot be taken early or recuperated after these official dates).
Jun 17	Teacher Professional Development - Tennis Training Available
Jun 18	Graduation Ceremony
Jun 19	Recommended Departure / Travel Day
Jun 21 – Jun 25	Teacher Professional Development - Summer Tennis Training

VERY IMPORTANT:

Please do **not** schedule vacation holidays or travel during school days or final assessments periods. Homework, assessments, or other assignments will **not** be permitted to be recuperated outside of the official academic calendar. Holidays must be scheduled only during periods when there are no classes.

- Semester Start
- Teacher Professional Development – **No School**
- Holidays – **No School**
- Final Assessments
- Other

ES AMERICAN SCHOOL - CAMPUS MAP



CAMPUS MAP - English

1. Transportation Station
2. Residence and ESAS Administration Offices
3. ES American School - Classrooms, Library and Science Lab
4. Mental Coach Office
5. Video Lab
6. Tournaments and Coaches' Office
7. Players' Lounge
8. Tennis Courts
9. Energy Point
10. *La Masía* Restaurant and Cafeteria
11. ESA Reception
12. ESA Administration Offices – 2nd and 3rd floor
13. Pro-Shop
14. Physiotherapy
15. Bungalows
16. Fitness Center
17. ES American School - Elementary Building
18. Campus Psychologist and Learning Specialist
19. Carpa Pequeña – Multi-Purpose Space
20. Carpa Grande – Multi-Purpose Space

MAPA DEL CAMPUS - Español

1. Estación de Transporte
2. Residencia y Oficinas de ES American School
3. ES American School – Aulas, Biblioteca y Laboratorio de Ciencias
4. Oficina de Psicología Deportiva
5. Video Lab
6. Oficina Técnica
7. Sala de jugadores
8. Pistas de Tenis
9. Energy Point
10. Restaurante La Masía y cafetería
11. ESA Recepción
12. ESA Oficinas de administración - 2^º y 3^º planta
13. Tienda
14. Fisioterapia
15. Bungalós
16. Departamento Ciencias del Deporte – Gimnasio
17. ES American School – Escuela Primaria
18. Departamento de Psicología y Psicopedagogía
19. Carpa Pequeña – Espacio Multiusos
20. Carpa Grande – Espacio Multiusos

COSTS AND FEES – ACADEMIC YEAR 2026-2027

Updated January 23, 2026

ES American School Costs and Fees	Elementary School (1st-5th grade)		Middle School (6th-8th grade)		High School (9th-12th grade)	
	Annual	Semester	Annual	Semester	Annual	Semester
Tuition (3% reduction if entire year paid in advance)	13,330€	6,665€	11,550€	5,775€	12,720€	6,360€
Application Fee: (new students only, non-refundable)	250€	250€	250€	250€	250€	250€
Legacy Fee (new students only, non-refundable)	4.000€	4.000€	4.000€	4.000€	4.000€	4.000€
Library Fee	90€	45€	90€	45€	90€	45€
Activities Fee	460€	230€	460€	230€	460€	230€
Materials & Books	520€	520€	520€	520€	520€	520€
Physical Education & Enrichment Program	Included	Included	3,320€	1,660€	3,320€	1,660€
Lunch ** (payable to ESA)	Included	Included	Optional 2,500€ **	Optional 250€/month**	Optional 2,500€ **	Optional 250€/month**
Transportation (payable to ESA)	Optional 2,500€	Optional 250€/month	Optional 2,500€	Optional 250€/month	Optional 2,500€	Optional 250€/month
ESA Tennis Training (payable to ESA)	Not Included - see ESA Programs and Fees					

* Included for ESA Annual Players

** Included for ESA Boarders

Total Compulsory School Fees (Optional services not included)	Elementary (includes lunch & snack)	Middle School	High School
Returning Student – Not ESA tennis player	14,400€	15,940€	17,110€
New Student – Not ESA tennis player	18,650€	20,190€	21,360€
Returning Student – ESA tennis player***	14,400€	12,620€	13,790€
New Student – ESA tennis player***	18,650€	16,620€	17,790€

*** ESA tennis players are considered those enrolled in the annual / semester programs “annual program”, “Tennis Top” or “part-time program”.

LEARNING SUPPORT FEES

Our faculty is skilled at providing personalized attention; however, where we feel students need additional support, it will be **obligatory** to contract either **Support Plan A or Plan B, or the ELL Language Support**. The plans offer either moderate or intensive learning support depending on a student’s needs and **must be paid in advance**:

Support	Fall Semester	Spring Semester
Support Plan A	900€	1,300€
Support Plan B	1,300€	1,900€
ELL Language Support	700€	1,000€

Additional Information:

1. The application fee is paid only once: if the student is in the Tennis Program, it is applied to the invoice from tennis academy, and if student is in the Physical Education Program it is applied to the invoice from the school.
2. Payments should be made in advance each semester, on August 31 and December 31.
3. There is a **“Family Reduction Plan”** of a 5% reduction of tuition only and 20% reduction of legacy fee only for the next sister or brother enrolled at the same time at ES American School. Not applicable to Library or Activities.
4. Tuition reductions are not cumulative. Please consult with us for details.
5. There is a Graduation fee of 420€ for 12th grade students only.
6. Private tutorials are charged at 55€ per class.
7. Please consult with the ESA for fees related to optional services such as **Medical Insurance** (Included for ESA annual tennis players), **Student Residence Card Process**, **Student Residence Card Renewal**, and **NIE / EU Registry Process**

RESERVATION DEPOSIT

RESERVATION DEPOSIT PAYMENT of 2,000€ (payable 2 weeks after admission) is credited towards tuition of the second semester, and textbooks and materials. Therefore, the reservation deposit is non-refundable and becomes a penalty if the student withdraws before the second semester of the current academic year. Unless, the student is only enrolled for one semester.

REFUND POLICY

Students who officially withdraw will be eligible to receive a refund of tuition and fees according to the following schedule:

Time Frame	Refund	Notes
Before the first day of classes	100%	The Application Fee, Reservation Deposit and Legacy Fee are non-refundable.
In first 30 calendar days of the semester	50%	Students who are dismissed from the school for disciplinary reasons
In second 30 calendar days of semester	25%	are not eligible to receive a refund, and parents are fully responsible
After first 60 calendar days of the semester	0%	for any outstanding fees at the time of dismissal.

INSTALLMENT PAYMENT PLAN

Parents who prefer an installment payment plan may request this in writing. The following conditions will apply:

- The non-refundable tuition reservation deposit of 2.000€ must be paid when due.

Payment plan:

- 25% of the balance due of the total cost of the school program before August 31st.
- 25% of the balance due of the total cost of the school program prior to November 1st.
- 25% of the balance due of the total cost of the school program prior to December 31st.
- 25% of the balance due of the total cost of the school program prior to April 1st.

For this payment option, an additional fee of 5% will be applied on the total of the tuition fee.

Signature of BOTH parents / guardians (please use [blue ink](#))

Date

PAYMENT INFORMATION

Please use the following instructions to complete your school payments. All school fees must be paid in **euros**.

BANK TRANSFER

(Please indicate the **name and last name of the student** when sending payment by bank transfer.)

Bank Name:	Banco Sabadell Atlántico
Bank Address:	Carrer Diputació 259, 08007 Barcelona, Spain
Account Holder:	Global American School Inc. Sucursal en España
Account Number:	0081 0025 21 0003225532
Swift Code:	BSABESBBXXX
IBAN:	ES 11 0081 0025 21 0003225532

IMPORTANT: Bank transfer charges and commissions at origin and at destination have to be paid by the payer. Please include sufficient funds to cover these extra charges. Indicate the correct account holder name as shown above when making the transfer. Please email us proof of bank transfers or payments made directly to the bank.

Email: payments@es-school.com

Payment in cash: May be deposited directly at any Banco Sabadell branch in Spain using the account information indicated above.

Payment by credit card: If you prefer this mode of payment, please email or mail us the following signed Credit Card Authorization.

CREDIT CARD AUTHORIZATION

I hereby authorize Global American School Inc. Sucursal en España (DBA ES American School in Barcelona), to

charge my _____ (*Visa, Master Card, American Express*) credit card number

_____ with a credit card expiration date of ____ / ____ (*Month/Year*) in the amount

of _____ euros for services and/or fees rendered on behalf of _____.

Student's Name

I would like all school fees and invoices charged to the above credit card when due.
(Please check this box and initial below to authorize recurring payments)

Initials: _____

You may email this signed authorization or mail it to the address below at your earliest convenience.

Signed,

Date

Please Print Name

Phone Number or Email Address

VISA INFORMATION

Step 1

1. Once accepted to ES American School in Barcelona, you will receive an official acceptance letter.
2. Please send payment of the €2,000 **non-refundable** reservation deposit to ES American School in Barcelona.
3. Citizens of the European Union do not need a visa to study in Spain.

Step 2

Please contact the Visa Section of the nearest Spanish Consulate to determine if the applicant will need a visa. Depending on the consulate, it takes approximately one to two months to obtain a visa. Please apply early. Requirements vary from country to country. If a visa is required, it must be procured in the student's country of permanent residence prior to travelling to Spain. It is not possible to change visas once in Spain.

The visa application requirements may vary from country to country; however, the Spanish authorities normally emphasize the need for:

- » Visa application (to be provided by the Consulate)
- » Proof that the student has adequate funds to study in Spain. A statement of financial support for the period of study in Spain. A sworn affidavit of support by the parents or guardians, or a financial bank statement showing a minimum income of €1,000 (one thousand euros) per month for the student's stay in Spain.
- » Health Certificate (medical certificate from physician).
- » Proof of medical insurance coverage (not just accident insurance), stating that all medical expenses of the student will be covered during his or her stay in Spain. Our school can optionally provide you with insurance that will comply.
- » The admission letter to ES American School in Barcelona. In most cases, consular authorities will ask for a letter in Spanish from the school confirming enrollment. In other words, that the student has been admitted, including the specific dates and number of hours per week and the type and level of studies to be completed in Spain. The Associate Director of Admissions will send you this enrollment confirmation **after payment of the tuition deposit**.
- » In some cases, Spanish authorities may require pre-payment of a full academic year before they may consider visa applications. If tuition pre-payment is required, please proceed to forward payment following the instructions provided with the acceptance letter. Once payment is received, we will provide a letter for the Embassy confirming the amount paid. Paying the full fees for the entire year is a good way to show that the student's parents are financially sound. Parents also receive a tuition reduction for paying the entire year in advance.
- » The Embassy may ask for proof of accommodation while in Spain. Students attending a tennis program at Emilio Sánchez Academy must arrange accommodation directly through the Academy. The Academy will also provide the necessary documents for the visa.

Please note that if the visa application is denied or if the student decides not to attend before classes begin, we will return the tuition payment (and accommodation fees, if applicable) except the non-refundable reservation deposit legacy fee and application form. This deposit will only be reimbursed if the parents provide us with written proof from the Embassy indicating that the student visa was denied.

Once in Barcelona the student must obtain a Residence Card (unless he or she is a European Union national). To obtain this card, the student must bring the following:

- » A valid passport.
- » A visa stamped on the passport by the Spanish Consulate.
- » Have an immigration entry date stamp on the passport showing the date of entry into Spain or the European Union. (Please insist that the student must get this immigration entry date stamped on the passport upon entry at the airport!)
- » Proof of medical insurance stating that all medical expenses will be covered during the student's stay in Spain.
- » Notarized Parental Authorization letter in Spanish signed by both parents stating that the student is permitted to travel to Spain to live and study for a specific period of time. (Our school can provide a sample letter for this purpose.)
- » Photocopy of both parents' passports including the page showing their signatures.
- » Enrollment confirmation letter (to be provided by the school)
- » Proof of domicile from the head of the student's host family or the ES Academy if staying on campus (to be obtained when in Barcelona)
- » Four passport size pictures with white background.

Para presentar la solicitud de admisión de forma digital,
por favor escanee el siguiente código QR. Gracias.



To submit the online application form,
please scan the following QR code. Thank you!



Contact Information for ES American School:

Angelina Izzo- *Associate Director of Admissions*
aizzo@es-school.com

Mel Rose- *Head of School*
mrose@es-school.com

Contact Information for ES Tennis Academy:

Aleksandra Stromova- *Sales Advisor*
a.stromova@emiliosanchezacademy.com